

ADDENDUM TO 2002 STATE AND COUNTY CONTRACT

Addendum Title: WISACWIS - Ongoing Charges and Pass Through

It is further understood and agreed by both parties through this attachment to the CY 2002 "State and County Contract Covering Social Services and Community Programs" that:

1. Charges to the County and Pass Through of Federal Funds.

A. Ongoing Charges to the County.

State law requires the County to pay a portion of the ongoing maintenance costs for WISACWIS. Charges for the year the County implements WISACWIS will be based on a monthly amount starting with the month WISACWIS is implemented in the county. In subsequent years, the charge will be based on an annual amount.

The County charges of \$«field4» are based upon the number of full months WISACWIS became operational in the County during the year. The Department will send the County a bill covering the months operational January through June and a bill for the months operational July through December. The County shall send the Department a check(s) by June 30, 2002 for the January - June period and by December 31, 2002 for the July - December period. The County can pay these funds from the following sources: Basic County Allocation, IV-E Incentive Funds, or County Tax Levy. Checks shall be sent to Department of Health and Family Services, Division of Management and Technology, Bureau of Fiscal Services, Attn.: WISACWIS Accountant, P. O. Box 7850, Madison, Wisconsin 53707-7850.

B. Pass Through of Federal Funds.

The County may claim funds for ongoing WISACWIS functions as follows:

Agency #	Type	Profile #	Allocation	Contract Period
«field2»	«field3»	332	\$«field4»	1/1/02 - 12/31/02

Based on the WISACWIS budget submitted by the County, the Department will pass through to the County the 50% federal share of the costs claimed. The 50% amount is stated above. These costs can include county staff salary, fringe, travel, supplies, equipment for any agency in the County that supports the WISACWIS system. However, if these costs would normally be included in the allocation of county wide costs to all county departments from central services units, then they would have to be removed from the allocation. The County will need to work closely with the accounting firm that is preparing the Countywide Cost Allocation to insure that costs are treated consistently and are not claimed improperly.

II. Purpose and Service Conditions on the Use of the Additional Funds

The County may use these additional funds only for the following purposes and under the following service conditions:

1. To reimburse the Department for county yearly operations and maintenance costs for WISACWIS per the schedule developed by the Department beginning the first year of the

county implementation. The Department will pass through available FFP to the County on allowable county costs for operation of WISACWIS.

2. County funding commitments are subject to formal action of the county board during the County's budget process.
3. To claim county employee staff and/or contract consulting service costs as determined necessary by the County for county activities. This is based upon the revised county WISACWIS budget submitted to the Department that will be included in the Department's annual IAPDU.

Failure to meet these purposes and conditions will result in the immediate loss of these funds by the County and their repayment by the County to the Department.

If, after resolution of the local Single Audit or if the federal ACF takes an audit exception and subsequently disallows any specific expense claimed by the County pursuant to this Addendum, the DHFS may pass the disallowance on to the County.

The Department shall apply these conditions in determining the close of the contract. The amount of a subsequent audit adjustment on the funds in this contract shall be based exclusively upon these conditions.

### III. Fiscal Conditions on the Earnings of the Additional Funds

The County shall report 100% of their costs on the DMT 600 Profile # 331 according to the schedule in the State and County Contract. Expenditures reported on Profile #331 will be paid by the Department on Profile # 332 (WISACWIS Federal Payment) and will be limited to 50% of the total costs reported. The remaining 50% of reported expenses will be allocated to Profile #333 (WISACWIS Local Share). This is a non-reimbursable line used to show the agency's local share. In addition, detail information about equipment, software, services and other expenses must be submitted to the WISACWIS accountant on a quarterly basis.

Failure by the County to comply with the above cost reporting procedures will result in loss of payment of federal WISACWIS FFP funds for all county WISACWIS costs improperly reported.

### IV. Validity of This Addendum

This agreement becomes null and void if the time between the earlier dated signature and the later dated signature on this addendum exceeds 60 days inclusive of the two signature dates.

\_\_\_\_\_  
County Executive, Board Chairperson  
or Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Department Designee

\_\_\_\_\_  
Date